



No. BSNL/5-1/SR/2008

Dated, the 7th October, 2008

To

1. All CGMs, BSNL.
2. GMs (Admn.) / (Pers.), BSNL C.O.

Sub: **Recognition of majority representative union of non-executive employees in BSNL - Preparation of revised Electoral Rolls regarding**

The election for verification of majority Union(s) of non-executive employees in BSNL was last held on 19.12.2006. The election for the next membership verification has become due which is tentatively proposed to be conducted in the month of January, 2009. Accordingly, it is requested that as a preliminary action, process of preparations of revised electoral rolls may be started immediately. The primary data may be obtained from BSNL HR package and thereafter necessary corrections / additions / deletions incorporated.

2. It is expected that the guidelines for preparation of electoral rolls issued in the past are available in your office. However the broad guidelines for preparation of revised electoral rolls are given below for your information and guidance:-

- i) The draft/provisional-revised electoral rolls may be prepared in the pro-forma, enclosed at Annexure-I.
- ii) The names of officials who will be retiring up to 31.12.2008 may not be included in the revised electoral roll.
- iii) The information regarding number of polling booths in a SSA may be reviewed by the Head of SSA in consultation with Circle office keeping in mind the least inconvenience to the employees and also to minimize the expenditure. The information of polling booths may be prepared in the proforma at Annexure-II .

3. The instructions issued earlier on the above subject may also be kept in mind while preparing the revised electoral roll. **The above exercise may be started immediately and completed positively by 6th November, 2008 under intimation to this office.**

(Shakeel Ahmad)
GM (SR), BSNL C.O.

Encl : As above

ANNEXURE-I

S.N.	Name	Father's/ Husband's Name	Male/ Female	Designation	HR Package Staff No.	Deptt./ Section

ANNEXURE-II

Sl. No.	Name of SSA	No. of Polling Booths.